

**DOWNTOWN DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE MEETING
Wednesday, August 26, 2026
3:00 p.m.
DDD Ronald E. Gardner Board Room**

Roll taken - Meeting called to order at 4:03pm

Members Present:, Chair Chris Ross, Vice-Chair Alex Glaser, Treasurer Kenneth Rubenstein, Secretary Ryan King

Members Absent: N/A

Other Board Members Present: N/A

Staff/Counsel Present:

Others Present:

Notice: The time, location, and agenda were adequately and publicly noticed.

Public Input Card: N/A

Public Comments: N/A

Approval of Meeting Minutes for March 31, 2026

Motion to approve by Commissioner Rubenstein second by Commissioner King. Motion approved.

Approval of Meeting Minutes for July 6, 2026

Motion to approve by Rubenstein second by King Motion approved.

Approval of Resolution 26-07 Award of the labor and Maintenance Contract for Holiday Lighting and Banners. The Executive Committee voted to recommend approval of Resolution 26-07 to the full board. Motion by Commissioner King and second by Secretary Ryan King. Motion approved.

- DDD Chair Chris Ross: Obtain clarity on whether the bond proposition and the millage authorization will be presented as one proposition or two, and report back to the board.
- DDD Chair Chris Ross: Ensure that the strategic plan and general project plan are ready for presentation to the State Bond Commission in November.
- President & CEO, Seth Knudsen: Review the 2023 wish list for crime cameras to identify which locations are still relevant for potential funding.
- President & CEO, Seth Knudsen: Finalize the strategic plan draft and prepare a summary version to support the bond proposition campaign and stakeholder communications.
- President & CEO, Seth Knudsen: Develop detailed project proposals and budgets for capital bond-funded projects over the next 12 months, aligned with the strategic plan.

- President & CEO, Seth Knudsen: Adjust the 2027 budget as outlined, including shifting infrastructure costs to the capital bond budget and planning for a spike in marketing expenditures in Q4 2026 and Q1 2027.

Adjournment: Motion to adjourn by Commissioner Rubenstein. Second by Commissioner Glaser.
Motion carried.