

**DOWNTOWN DEVELOPMENT DISTRICT  
EXECUTIVE COMMITTEE MEETING MINUTES**

**Tuesday, October 1, 2024  
2:30 p.m.  
DDD Ronald E. Gardner Board Room**

Roll taken - Meeting called to order at 2:31 p.m.

**Members Present:** , Vice-Chair Alex Glaser, Treasurer William Bradshaw, II, Secretary Scott Polakoff-via zoom

**Members Absent:** N/A

**Other Board Members Present:** N/A

**Staff/Counsel Present:** Davon Barbour, President & CEO, Bianca Brown, Chief Financial Officer, Christopher Kaner, Counsel, Adams & Reese

**Others Present:** N/A

**Notice:** The time, location, and agenda were adequately and publicly noticed.

**Public Input Card:** N/A

**Public Comments:** N/A

**Action Items:**

- Approval of May 29, 2024, Executive Committee Meeting Minutes – **Action Item\***
- Approval of 2025 DDD Board of Commissioners Finance Committee, Executive Committee, Quality of Life Committee and Board Meeting Dates - **Action Item\***
- Approval of RFP #2024-50-01 for Landscaping Maintenance Services – **Action Item\***

Approval of May 29, 2024, Executive Committee Meeting Minutes – **Action Item\***  
Motion to approve by Treasurer Bradshaw, seconded by Vice-Chair Glaser. Motion carried.

Approval of 2025 DDD Board of Commissioners Finance Committee, Executive Committee, Quality of Life Committee and Board Meeting Dates - **Action Item\***  
Motion to approve Treasurer Bradshaw, seconded by Vice-Chair Glaser. Motion carried.

Approval of RFP #2024-50-01 for Landscaping Maintenance Services – **Action Item\***

Davon Barbour, President & CEO discussed the RFP process. The DDD received three proposals: RCI, Garden Doctors and Thrive New Orleans. The selection committee recommended RCI, but the President & CEO rejected this recommendation due to budget constraints and the importance of DBE participation. President & CEO recommended going with Garden Doctors who currently works with DDD and submitted a competitive price proposal. The contract term is 1-year with the possibility of four 1-year options. The quality assurance manager to continue monitoring and documenting vendor performance for landscaping maintenance services. The Quality-of-Life Committee will also review the company. Secretary Polakoff expressed concerns about the RFP scoring process and the need to ensure the decision-making process can handle any potential appeals.

Motion to accept President & CEO recommendation of Garden Doctors, made by Treasurer Bradshaw. Second, by Vice-Chair Glaser. Motion carried.

**Project Updates:** Davon Barbour, President & CEO provided updates on Super Bowl planning, the French door project, the deployment of creative signage at Spanish Plaza and the Public Safety Outpost. He also mentioned the Times Picayune interview regarding the Harmony Circle project and the upcoming public engagement for this project.

**Old Business: N/A**

**New Business: N/A**

**Executive Session: N/A**

**Adjournment:** Motion to adjourn by Treasurer Bradshaw, seconded by Vice-Chair Glaser. Motion carried.