

**DOWNTOWN DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE MEETING MINUTES**

Wednesday, April 24, 2024

3:30 p.m.

DDD Ronald E. Gardner Board Room

Roll taken - Meeting called to order at 3:30 p.m.

Members Present: Chair Gregory Curtis, Treasurer Chris Ross, Secretary Kristi Taglauer

Members Absent: Vice-Chair Carla Major

Other Board Members Present:

Staff/Counsel Present: Davon Barbour, Bianca Brown, Jared Brossett, Rene Pastorek, Christopher Kane, Legal Counsel, Adams & Reese

Others Present: N/A

Notice: The time, location, and agenda were adequately and publicly noticed. Important to note the meeting was unable to have the public join through the zoom link due to the lack of internet service.

Public Input Card: N/A

Public Comments: N/A

Action Items:

1. Approval of December 1, 2023, Executive Committee Meeting Minutes
2. Approval of RFQ #202420-02 for Harmony Circle Redesign

Note:

- Chair Curtis requested consent from Commissioners to add to the Agenda, Discussion on Nominating Committee
- Amend the agenda to approve the Executive Committee Meeting Minutes for December 1, 2023. There was no quorum for the Executive Committee Meeting on January 31, 2024. Meetings in February and March were cancelled.

Approval of December 1, 2023, Executive Committee Meeting Minutes – Action Item

Motion to approve by Secretary Taglauer, seconded by Treasurer Ross. Motion carried.

Approval of RFQ #202420-02 for Harmony Circle Redesign-Action

- DDD entered into a CEA with the City of New Orleans to obtain site control and authority to perform the design and construction of the Harmony Circle redesign project. A Request for Qualifications for the project was advertised consistent with DDD Procurement Policies and Procedures. Four (4) proposals were submitted. Upon review and scoring of the four (4) proposals submitted, the scoring committee made a recommendation to the President & CEO that the Board move forward with the award of this contract for RFQ No. 2024-20-02 for the Harmony Circle Redesign project to Manning, APC.

- Chair Curtis recommends that staff create a PowerPoint outlining the process taken to arrive at this recommendation and submit it to the Board of Commissioners. Also, he would like Manning, APC to attend the Board of Commissioners Meeting to answer any questions the commissioners may have.

Project Updates:

- DDD attends weekly Super Bowl Planning meetings. President & CEO Barbour will provide a report at the Board of Commissioners Meeting.
- President & CEO Davon Barbour with the Director of Public Policy, Jared Brossett were in Washington DC to advocate for programs to end homelessness, improve public safety and expand affordable housing for the City of New Orleans. They met with Senators Bill Cassidy, John Kennedy, Majority Leader Steve Scalise and Congressman Troy A. Carter, Sr.

Old Business:

- Chair Curtis would like to have the right to revise the President & CEO initial goals. Chair Curtis would also like the President & CEO strategic plan shelved.
- Chair Curtis would like to convene a board retreat in Q4 pending legislation or move it to next year.
- Chair Curtis would like the nominating committee to remain intact. A 10-minute meeting will be held in the conference room at 2:50 pm. on 5/7/2024. Public notice will be issued.

New Business: N/A

Executive Session: N/A

Adjournment: Motion to adjourn by Treasurer Ross, seconded by Secretary Taglauer. Motion carried.