

**DOWNTOWN DEVELOPMENT DISTRICT  
EXECUTIVE COMMITTEE MEETING MINUTES  
Wednesday, July 26, 2023, at 3:30 p.m.  
DDD Ronald E. Gardner Board Room**

Roll taken - Meeting called to order at 4:10 p.m.

**Members Present:** Chair Gregory Curtis, Treasurer Chris Ross, Vice Chair Carla Major, Secretary Kristi Taglauer

**Members Absent:** N/A

**Other Board Members Present:** N/A

**Staff/Counsel Present:** Davon Barbour, Bianka Brown, Stuart Taylor, Ashley Mills, Brittany Carnes-Stone Pigman

**Notice:** The time, location, and agenda had been adequately and publicly noticed.

**Call for Public Input Cards:** N/A

**Public Comments:** – Public comment made by Cedric Patin, Managing Director of JC Patin CAC. Mr. Patin expressed his frustration with the inability of smaller DBE companies to compete with the larger companies who are able to bid on large contracts. He wondered if the contracts could be broken down into smaller portions so these small businesses would be able to bid on them.

**Action Items:**

1. **Approval of May 31, 2023, Executive Committee Meeting Minutes – Action Item\***
2. **Approval of Sidewalk Cleaning & Public Spaces Maintenance Contract – Action Item\***

**Approval of May 31, 2023, Executive Committee Meeting Minutes – Action Item\***

Motion to approve by Secretary Taglauer, seconded by Treasurer Ross. Motion carried

**Approval of Sidewalk Cleaning and Public Space Maintenance Contract – Action Item\***

Motion recommended by the Finance Committee to present the awarding of the contract to the board for final approval with the following conditions for Block By Block:

- Budget be reviewed once more by the Finance Committee
- Enforce penalties if they do not meet standards outlined in the RFP
- Have them verify DBE participation and New Paths Hiring strategy

Seconded by Secretary Taglauer. Chair Curtis chose to abstain from the vote. Commissioner Major voted no to the motion. Motion carried.

**Project Updates:**

- CEO Barbour gave a quick briefing on CEA for the BioDistrict Strategic Planning which will be presented at the Board of Commissioners meeting
- CEO Barbour also briefed the Executive Committee on the Downtown Holiday Parade Sponsorship Agreement

He updated the Executive Committee on:

- The Harmony Circle project. There is a 2-step process to receive the \$4.5M funds
- DDD will receive \$250K for enforcement and beautification

**Old Business: N/A**

**New Business:** CEO Barbour introduced and welcomed Bianka Brown, Chief Financial Officer to the Downtown Development District

**Executive Session: N/A****Adjournment:**

Motion to adjourn by Vice Chair Carla Major, seconded by Secretary Kristi Taglauer. Motion carried.