

**DOWNTOWN DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS**

**FINANCE COMMITTEE MEETING MINUTES**

**Wednesday, November 30, 2022, 3:00 p.m. – 3:25 p.m.  
DDD Ronald Gardner Board Room**

**Members Present:** Chair Chris Ross, Leann Moses

**Members Absent:** Commissioner Carla Major

**Other Board Members Present:**

**Staff/Counsel Present:** Davon Barbour, Anthony Carter, Stuart Taylor, Brittany Carnes-Stone Pigman

**Notice:** The time, location, and agenda had been adequately and publicly noticed.

**Public Input Card:** N/A  
**Public Comments:** N/A

**Action Items**

- Approval of September 28, 2022, Finance Committee Meeting Minutes-**Action Item**
- Approval of October 2022 Financials – **Action Item**

**Approval of September 28, 2022, Finance Committee Meeting Minutes– Action Item\* -**

Chair Ross motion to approve September 28, 2022, meeting minutes, seconded by Commissioner Moses. Motion carried

**Approval of October 2022 Financials – Action Item\***

- Ad Valorem taxes - No collections from the city in October. We were at a 100.8% of the budgeted year to date amount in collections and 96.3% of the total amount budgeted for 2022
- Expenses running as projected
- In response to Commissioner Ross questions about Public Safety/Line 22 Capital Improvements:
  - Private Security Services: October invoices not received - also waiting on support documents

- Police Detail Services: October invoices not received
- Sidewalk improvement - Several in the works
- Façade improvement – presently advertising. DDD assists with the process of filling/submitting applications
- Parklet
- Working with Convention Center to improve Calliope Corridor. DDD is slated to contribute from capital improvements approx. \$75K once CEA forthcoming
- Bond proceeds - 99K as projected in the budget. DDD will send warrant to board Liquidation to re-imburse the funds spent on purchased trash receptacles
- Stormwater Management Plan – DPW has contracted with Wingate Engineering. Awaiting confirmation from DPW.
- Lower Barrier Shelter – Invoices not received. Lower Barrier Shelter is 500K a year. As of the first of 2023 the obligation is 260K
- CPC approved DDD 2023 workplan/budget. Decision for DDD 2023 budget from the City Council will be made on 12/1/22
- Resolution by city council on Wisner funding expected on 12/1/22. If received a re-forecast will be presented at the February meeting

Chair Ross motion to approve October 2022, financials, seconded by Commissioner Moses. Motion carried

**Old Business:** 2021 audit delayed due to the inaccurate information provided by the city. 11/30/2022, Anthony Carter met with treasury department for further discussion. DDD has requested an extension to submit by 12/31/22. However, it is necessary to receive accurate information by 12/15/2022

**New Business: N/A**

**Executive Session: N/A**

**Adjournment:**

Chair Ross motion to adjourn seconded by Commissioner Moses. Motion carried