Private Property Graffiti Removal Program

To combat graffiti on private property, the DDD offers private property owners a fifty percent (50%) reimbursement up to a maximum of $2,500 per structure to offset the expense of graffiti removal from their property including repainting cost. To participate in the DDD’s Graffiti Removal Program, please complete the Private Property Graffiti Removal Agreement.

The DDD encourages the removal of graffiti as soon as possible after its discovery. Research shows that removal within 48 hours is effective in discouraging repeat vandalism. To expedite the application process, please observe the following guidelines:

- Please note that the form must be fully completed.
- A “before” photograph of the graffiti must be attached.
- A minimum of two quotes/bids must be submitted.
- A W-9 must be submitted.

Once all the information is processed you will receive an approval and notification to proceed. The work may then proceed with the approved bidder, and should be completed within 30 days from the notice to proceed.

Once the work is completed, an “after” photograph, final paid invoice, and copy of the cancelled check must be submitted. The DDD will send notification that the paper work has been received and is complete. The DDD will inform the stakeholder that a check in the amount of 50% of the total cost, not to exceed $2,500, will be issued within 15 days of receipt of all the required information. If the paperwork is not complete, the DDD will notify the applicant of the specific deficiencies and set a deadline for submission of missing items.

Please address inquiries or any concerns to:

John Roussell  
Public Space Operations Manager  
Downtown Development District  
201 St. Charles Ave Suite 3912  
New Orleans, LA  70170-3912  
Main 504-561-8927  
Fax 504-581-1765  
jroussell@downtownnola.com

If you are interested in participating in the DDD’s Graffiti Removal Program, please fill out the attached Private Property Graffiti Removal Agreement.
Downtown Development District

Private Property Graffiti Removal Agreement

To participate please complete the information below. The DDD will pay 50% up to $2,500 per structure, per occurrence for the cost of the graffiti removal and/or repainting. To participate, two bids must be submitted with this form with a “before” picture of the area that was affected by graffiti. Once this form is completed and approved by the DDD, you will then receive a notice to proceed. Please note that if this form is not complete, the DDD will notify the applicant of the specific deficiencies, and set a deadline for submission of the missing items.

(Please Print)

Name of Business/Property Owner __________________________________________________________

Contact Person ________________________________________________________________

Address ________________________________________________________________

Postal Zip Code ________________________________________________________________

Phone Number(s) __________________ Fax Number __________________

E-mail Address ________________________________________________________________

Contractor Name (Bid 1) ______________________________________________________________

Estimated Start Date ___________________ Estimated Completion Date _________________

Total Cost of Work (Bid 1) __________________________________________________________

Contractor Name (Bid 2) ______________________________________________________________

Estimated Start Date ___________________ Estimated Completion Date _________________

Total Cost of Work (Bid 2) __________________________________________________________

W-9 Completed and Attached________ Before Picture Attached________ Contractor Bids________

Signature of Property Manager/Owner __________________________________________________

Please Print (Name) _______________________________________________________________

Date ________________________________

To be completed by DDD:

Approved By (DDD) __________________________ Date: ______________

Name (Please Print) __________________________ Amount Approved: ______________
Please forward all correspondence and inquiries of the DDD’s graffiti removal program to the address below.

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“Before” Photo  
Set date feature on camera
“After” Photo

Set date feature on camera