

**DOWNTOWN DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS**

**EXECUTIVE COMMITTEE MEETING MINUTES  
Wednesday, January 26, 2022 – 4:00 PM  
ZOOM TELECONFERENCE**

Roll taken, Quorum present - Meeting was called to order at 4:04 pm

**Members Present:** Gregory Curtis, Carla Major, Chris Ross

**Members Absent:** Cleveland Spears

**Other Board Members Present:** Kristi Taglauer

**Staff/Counsel Present:** Davon Barbour, Anthony Carter, Stuart Taylor,  
(Counsel) Scott Whittaker- Stone Pigman, Brittany Carnes – Stone Pigman

**Notice:** The time, location, and agenda had been adequately and publicly noticed.

**Call for Public Input Cards:** None

**Public Comments** – Will be done during the agenda item it is in reference to

**Action Items**

- Approval of November 17, 2021 Executive Committee Meeting Minutes
- Approval of Resolution for Check Signing Authority.
- Approval of Letter of Support for the Revitalizing Downtowns Act

**Approval of Executive Committee Meeting Minutes from November 17, 2021** – Chair Curtis requested a motion to approve the November 17, 2021 meeting minutes. Moved by Vice Chair Major; Supported by Treasurer Ross; Motion carried.

**Approval of Resolution for Check Signing Authority** - Chair Curtis requested a motion to approve Resolution for Check Signing Authority. Moved by Vice Chair Major; Supported by Treasurer Ross; Motion carried.

**Approval of Letter of Support for the Revitalizing Downtowns Act** -. Chair Curtis suggested adding City Council Member Morell to resolution, President Barbour suggested adding Chief Administrative Officer Montano. Moved by Vice Chair Major. Supported by Treasurer Ross; Motion Carried.

**Discussion of Wisner Fund Grant**

Funds will be issued by the city to the Downtown Development District. Total amount of funds is \$500,000. The city will provide the DDD as a one-time funding through a CEA. The funds are to be allocated to the following program areas.

Graffiti Brigade	\$50,000
Homeless Outreach	\$50,000
Façade Micro Grant	\$100,000
Public Real Lighting	\$150,000

Legacy Park Programming	\$50,000
Bio-Medical District Beautification	\$100,000
Total	\$500,000

### **Project Updates**

Davon Barbour gave the following updates:

Recruitment for vacant positions of Director of Operations and Director of Economic Development are ongoing with some interviews scheduled.

New Executive Administrative Assistant will start on Monday, January 31.2022,

Management is working to build up research capabilities. CEO has committed the staff to producing and publishing Quarterly Market reports. Mr. Barbour will also be undertaking a full review of all DDD contracts.

Davon reported that he had been re-appointed to IDA Board Directors.

Old Business

No old business

New Business

No new business

Executive Session

none

Adjournment

Moved Vice Chair Major and Supported Treasurer Ross, motion carried