

**Downtown Development District
Board of Commissioners Meeting Minutes
Tuesday April 7, 2020 – 4:00PM**

Roll taken, Quorum present - Meeting was called to order at 4:05 pm

Members Present: Carla Major, Michelle Craig, Jim Cook, Bill Hines, Joseph Bruno, Jr., Judy Barrasso, Leo Marsh, Chris Ross, Jade Brown-Russell, & Cleveland Spears, III.

Members Absent: Allison Tiller

Staff/Counsel Present: Kurt Weigle, Anthony Carter, Leigh Ferguson, Devona Dolliole, Richard McCall, Sabrina Smith, Ryan Bordenave, LaSwanda Jones, Donnie Clouse, Josh Vairin, KiA Marshall, Gretta Bowman, Bill Aaron (Counsel)

Other Staff Present:

Members of the Public: Aaron DeLong of the Business Council of New Orleans, Demarcus Brownslee

Notice: The time, location, and agenda had been adequately and publicly noticed.

Call for Public Input Cards: There were no public comments

Action Items

- Adoption of Agenda
- Approval of Meeting Minutes of March 3, 2020
- Approval of February 2020 Financials
- Approval of Louisiana Compliance Questionnaire

Adoption of Agenda – Action Item* - Kurt Weigle requested to amend Agenda to include a presentation from Dr. Jennifer Avegno CNO Dept of Health with a COVID19 update prior the beginning the President's Report. Commissioner Major called motion. Moved by Commissioner Craig & Commissioner Bruno, motion carried unanimously.

Approval of Meeting Minutes from March 3, 2020 – Action Item* - There being no discussion, Commissioner Major requested a motion to approve the March 3, 2020 meeting minutes as drafted. Moved by Commissioner Joseph Bruno, Jr; supported by Commissioner Leo Marsh. The motion carried unanimously.

Treasurer's Report

Approval of February 2020 Financial Reports – Mr. Carter presented February 2020 with supported notes. Commissioner Major requested a motion to approve the February 2020 Financials. Moved by Commissioner Marsh; supported by Commissioner Craig. The motion carried unanimously.

Approval of Louisiana Audit Compliance Questionnaire – Mr. Carter presented the yearly questionnaire. No changes to prior year. Brief discussion re bonds of 2012. Motion to accept moved by Commissioner Marsh, supported by Commissioner Bruno. The motion carried unanimously.

Chair's Report

Resolution to Adopt Emergency Leave Policy – Discussion to clarify details of resolution resulting in an additional sentence being added to the drafted resolution. Motion by Commissioner Brown-Russell & supported by Commissioner Craig to read and vote on resolution. Resolution read, vote taken, 10 yea, 1 absent. Resolution adopted.

Resolution to Adopt Policy to Advance PTO to Employees – Discussion to clarify details of resolution resulting in an additional sentence being added to the drafted resolution. Motion to read & vote on resolution as amended by Commissioner Marsh, supported by Commissioner Craig. Vote taken, 10 yea, 1 absent. Resolution adopted.

COVID-19 Update - Kurt Weigle introduced Dr. Jennifer Avegno Head of CNO Health Department to provide quick overview of current COVID landscape for New Orleans.

President's Report –Economic Development Report, followed by Devona Dolliole-Director of Communications, Richard McCall-Director of Operations. Commissioners requested an added item be reported on for future meetings – Recovery Strategy and Diversification of Economy.

Old Business – N/A

New Business – N/A

Public Comments – No public comments

Executive Session – No Executive Session

Adjournment - A motion to adjourn the meeting made by Commissioner Brown-Russell supported by Commissioner Craig. The meeting adjourned at 5:43 pm.